



Name: James T

(First Name and Last Initial)

Advisory #: 13

## The Assignment:

You will be observing your host throughout the day. There are 3 parts to this assignment:

**Part 1- The Interview:** Observe your host at work, at some point interview your host and record/make notes of the results

**Part 2 - Reflection:** After the day is finished, reflect upon your experience and answer the reflection questions

**Part 3 – Post Your Assignment to Your Blog:** Once you have completed **Part 1** and **Part 2** post it on your blog. Make sure you take pictures and/or videos to document your day, you can place them in your blog.

Name of your host: Peter Errington

Relationship to you: Uncle

**The Interview:** (ask your host these questions)

1. What is your job title? Office Services Manager
2. What is your job description? " To oversee facilities and services of the law firm"
3. What are the duties and/or tasks you perform at your job? " My duties are to support the lawyers and firm"
4. What qualifications do you have for this job in the following areas?
  - a) training? You have to have your facilities management certificate.
  - b) education? Post-Secondary Institution. (He went to Capilano College)
  - c) experience? My uncle had no prior work experience before this job.
  - d) skills and attributes (personal qualities)? Strong Leadership skills.
5. What are some of the things you like about the job? " Communicating with different people daily".
6. What are some of the things you dislike about this job? " Negativity in the workplace"
7. How do you anticipate this job changing in the next 5 years or so? " More remote working environment"

Other question (s):

QUESTION: Hardest part about the job?

ANSWER: "Implementing Change"

**Student Reflections:**

1. Give three reasons why you would like this job (be specific):
  - a) No similar days.
  - b) Communicate with lots of people.
  - c) Lots of ways to express creative thinking.
2. Give three reasons why you would not like this job (be specific):
  - a) Stuck in an office all day.
  - b) Location and how long it would take to drive to work.
  - c) Not working outside and having little to none exercise.
3. Is this job for you? Why or why not?

It could be but right now I haven't made my mind up as to what I want to be, I could change my mind but as of right now I want to have a job that includes activity in it, for instance o could be a school teacher

4. Explain the value of the TYKWTW experience in relation to your ideas about your post-secondary (after high school) plans (education, training?, travel?, work?).

After participating in the TYKWTW experience it did affect my thoughts on post-secondary school and on work in general. My expectations on work were not what I witnessed as when I walked in to the building the whole office seems to have a bond and although everyone has expectations to work, people still find time to gossip and get away with stuff. Of course, while still getting the work done. This didn't change my aspirations to become a teacher though. My thoughts on post-secondary school has changed as well after going to the law office, I think that after going to the workplace it really opened my eyes to how I have to work hard to get to a good post-secondary school.

**Blog Post:**

Step 1: Go to your Blog Step

2: Create a new POST

- *Title:* Take Your Kid To Work Day 2018
- *Category:* Extracurricular
- **Tag: This varies by teacher:**
  - *Aitken* - TYKWTW2019A
  - *Castonguay* – TYKWTW2019C
  - *Raghoobarsingh* – TYKWTW2019R
  - *Hewitt* – TYKWTW2019H

- *Add Media:* Add a picture or video of your work place

Step 3: Add your assignment to the post by doing one of the following

- Copy and paste the assignment from a word document
- Type in all of the questions and answers
- Upload a PDF or a completed Word Document

Step 4: Click Publish